

Steve Atkinson MA(Oxon) MBA FIoD FRSA
Chief Executive

Date: 13 December 2016



Hinckley & Bosworth
Borough Council

A Borough to be proud of

To: **Members of the Executive**

Councillor M Hall (Chairman)
Mr K Morrell (Vice-Chairman)
Mr CW Boothby
Mr C Ladkin

Mr M Nickerson
Mr SL Rooney
Mrs MJ Surtees
Ms AV Wright

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **EXECUTIVE** in the De Montfort Suite - Hub on **WEDNESDAY, 21 DECEMBER 2016 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

EXECUTIVE - 21 DECEMBER 2016

A G E N D A

1. APOLOGIES

2. MINUTES (Pages 1 - 2)

To confirm the minutes of the meeting held on 19 October 2016.

3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. DECLARATIONS OF INTEREST

To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. QUESTIONS

To hear any questions in accordance with Council Procedure Rule 10.

6. ISSUES ARISING FROM OVERVIEW & SCRUTINY

(If any)

7. COUNCIL TAX, NNDR AND OVERPAID HOUSING BENEFIT WRITE OFFS (Pages 3 - 8)

To seek approval to write off debts over £10,000 in respect of outstanding business rates and to provide details of the sums written off under delegated powers.

Finance & Performance Scrutiny gave consideration to this report on 21 November. An extract from the minutes of that meeting is attached for your information.

8. ENVIRONMENTAL NEIGHBOURHOOD ENFORCEMENT POLICY AND PROCEDURES (Pages 9 - 30)

To seek approval of the updated Enforcement policy and procedures for the Clean Neighbourhoods team.

The Scrutiny Commission gave consideration to this report on 8 December. A minute extract of that discussion will follow.

9. SMOKE FREE PLAYGROUNDS INITIATIVE (Pages 31 - 36)

To seek approval for introduction of a voluntary no smoking scheme in children's play areas.

10. LIGHTBULB - TRANSFORMATION HOUSING RELATED SUPPORT (Pages 37 - 98)

To present the Lightbulb business case for transforming practical housing support in Leicestershire.

11. BURBAGE COMMON VISITORS' CENTRE FOUL DRAINAGE (Pages 99 - 102)

To request a supplementary budget to allow for the removal of the old septic tank at Burbage Common Visitors' Centre and the installation of a suitably sized new system.

12. FORMER CO-OP SITE, CASTLE STREET, HINCKLEY (Pages 103 - 108)

To seek approval for an outline brief to guide further work in drafting a detailed development brief for future use of the site.

13. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY